Press the “ON” button in the top left corner and TAP the tablet to wake the screen.

Connect your device by using either the HDMI or VGA cable. The monitor will automatically display once you have made your selection.

*Note: VGA input requires 3.5mm audio connection. Only use adapters if your device does not have HDMI or VGA.*

Push the SHARE button on the tablet.

The **volume** and **mic** mute keys on the tablet control the **speaker** volume and **mic** mute in the room.

Press the “OFF” button when you are done using the system.

Contact Facilities for any questions or concerns: 650-724-3333.